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November 13, 1989


MEMORANDUM NO. 171  
Series of 1989

TO: Dr. M. C. Escalante

RE: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-charge of the Visayas State College of Agriculture effective today, November 13, 1989 until my return or the return of the President. I will be in Abuyog to represent the President in the Opening Ceremonies of the FSDP-DA Conference/Workshop and at the same time present a research paper.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of the General Services.

  
P. P. MILAN  
Officer-in-Charge

cc: Budget  
COA  
Accounting  
Personnel  
Records  
File