



28 October 2016

**MEMORANDUM NO.** 279

Series of 2016


**T O: Dr. Teresita Jocson**

**R E: Designation as Acting Dean, VSU-Tolosa Campus**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Acting Dean, VSU-Tolosa Campus effective November 1, 2016 until December 31, 2016 or unless sooner revoked or terminated by higher authorities.

As Acting Dean, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**EDGARDO E. TULIN**  
President

cc: OVPI  
OVPAF  
OVPPRGEA  
OVPRE  
OUS  
Deans  
Directors  
ODF/Budget  
ODAHRD/PRPEO  
IASO  
Accounting  
COA  
Cash  
Registrar  
Records  
File