

VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

Office of the President

6 January 2000

MEMORANDUM CIRCULAR NO. 03
Series of 2000

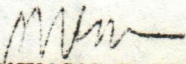
T O: All VISCA Employees
R E: Physical Fitness Program

As part of the administration's commitment in the welfare of its employees, we are hereby instituting a college-wide "Physical Fitness Program" every Thursday from 4:00 p.m. until 5:00 p.m.

Prof. Remedios Russel, OIC of the Department of Physical Education shall serve as the over-all Coordinator of this program. The Presidents of the Faculty Association and the Administrative Personnel Association on the other hand, shall coordinate with Prof. Russel on the participation of their respective members.

~~This~~ memorandum shall take effect immediately until revoked by the undersigned.

Your compliance and participation to this activity is earnestly solicited.


PACIENCIA P. MILAN
President

cc: Prof. R. R. Russel
Dr. P. M. Tan
Ms. B. T. Montes
Department/Center/Office/Unit Heads
Records
File