

## VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte **Philippines** 

Office of the President

13 October 1997

MEMORANDUM NO. 100 Series of 1997

> T 0:

Dr. Nerelito P. Pascual

Dr. Vicente A. Quiton

Dr. Salvador C. Dagoy

Dr. Lelita R. Gonzal

Dr. Justiniano L. Seroy

R E: Team Building Seminar with the Project Management Group of

the ViSCA-GTZ Ecology Project

As an offshoot to the meeting last 06 June 1997 between the ViSCA Administration and Mr. Paulenz, the Director of Manila GTZ Office, a live-in team-building seminar will be conducted on 23 -28 October 1997 at McArthur Park in Tacloban City. The seminar will be managed by an expert from Germany who will arrive in ViSCA on the 20th of October. The participants of the said seminar are limited only to the members of the ViSCA-GTZ Management Group and the representatives from the ViSCA Administration.

In this connection, you are directed to attend the seminar as representatives of the ViSCA Administration. Please be available on these dates because important policy matters might be arrived at during the seminar.

We will be leaving ViSCA early morning of the 23<sup>rd</sup> together with the other participants. Dr. Goetlenboth, the new ViSCA-GTZ Project Consultant, will arrange everything for the seminar.

For compliance.