

Office of the President

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19 October 2016

MEMORANDUM NO. 268
Series of 2016

T O: Mr. Armando P. Albarico

R E: Return to Mother Unit (Department of Agricultural Engineering)

In view of the university's effort to improve productivity among its staff, you are hereby directed to return to your mother unit, the Department of Agricultural Engineering effective November 1, 2016.

Furthermore, you are directed to turn-over whatever accountabilities and responsibilities to the newly designated Head of the Water, Sewerage System Maintenance Unit (WSSMU).

Please be guided accordingly.

EDGANDO E. TULIN

*President

cc:

OVPI

OVPAF

OVPPRGEA

OVPRE

OUS

Deans

Directors

ODF/Budget

ODAHRD/PRPEO

Dept. of Ag. Engineering

IASO

Accounting

COA

Cash

Registrar

Records

File