



3 January 2022

MEMORANDUM NO. 01
Series of 2022

T O: All VPs, Deans, Chancellors, Center Heads, Department, Office and Unit Heads

R E: Hold-Over Capacity

In the absence of new appointments, you are hereby directed to continue functioning on hold-over capacity in your present administrative assignments until new appointments are issued.

Please be guided accordingly.


EDGARDO E. TULIN
President