



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

7 March 2002

MEMORANDUM NO. 89
Series of 2002

T	O:	Dr. Dolores L. Alcober	- Chairperson
		Dr. Conchita N. Astrologo	- Co-Chairperson
		Prof. Celso P. Ensoy	- Member
		Mr. Felipe B. Casas	- Member
		Mr. Gavino Romero, Jr.	- Member
		Ms. Leonarda R. Cuava	- Member
		Ms. Salud A. Laurente	- Member
		Ms. Aurora A. Carpio	- Member

R E: "TASK FORCE VILLABA"

With Dr. Dolores L. Alcober as Chairperson and Dr. Conchita N. Astrologo as Co-Chairperson, please constitute yourselves into "TASK FORCE VILLABA", to look into and fast tract the following:

1. Review and fine tune the curricular program to conform with its new mandate as a 'College of Education and Agricultural Technology'.
2. Identify and recommend creation of appropriate departments and standing committees within the College.
3. Review workload distribution among its staff and recommend appropriate changes if necessary.

This Office enjoins the "Task Force" to submit its output on/or before April 30, 2002.

Thank you.


PACIENCIA P. MILAN
President 012 5/21

cc: OVPA
ODCIMD
LSU-Villaba Campus
Records
File