



31 January 2023

MEMORANDUM NO. 394
Series of 2023

T O: Dr. Marichu M. Padayao

R E: Designation as Director for Research, Extension, Innovation and Commercialization, VSU Alangalang Campus

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Director for Research, Extension, Innovation and Commercialization, VSU Alangalang Campus effective February 1, 2023 until June 30, 2023 or unless sooner revoked or terminated by higher authorities.

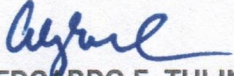
As Director, you are directed to:

1. Coordinate research activities of the different colleges.
2. Review faculty and staff research proposals and recommend funding to the VP for REI.
3. Coordinate and regulate research/extension workloads of faculty/staff members.
4. Recommends research outputs for the publication in the VSU's peers reviewed scientific journal.
5. Evaluates and recommend approval of extension proposals.
6. Coordinate with the VP for REI regarding the research, extension, innovation and commercialization activities of the campus.
7. Develops extension plans, programs, and new approaches that will benefit the community.
8. Manages the offering of short technical courses, training, and other capacity-enhancing activities in education, agriculture, environmental science, and other allied fields.
9. Maintains effective linkages with government, non-government organizations, and industries carrying extension.
10. Conducts periodic monitoring and evaluation of the projects.
11. Facilitates the conduct of impact assessment studies for various extension projects by the third party.
12. Promotes products and technologies generated by researchers in the Campus.
13. Responds to training requests and facilitates the conduct of requested training.
14. Forge linkages with local, national, and international partners.

Moreover, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

This supersedes previous issuances on the same subject.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: VSU-Alangalang
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OVPAF
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OUS
ODHRM/OHRSPPR
ODF/Budget
OHIA
Deans
Directors
Accounting
Cash
COA
Registrar
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File