



VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte 6521-A
Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

1 February 2008

MEMORANDUM NO. 49

Series of 2008

T O: Dr. Lourdes B. Cano - Chairperson
Dr. Antonio P. Abamo - Member
Dr. Canesio D. Predo - Member
Ms. Ma. Cristina U. Ramirez - Member
Prof. Villaluz Z. Acedo - Member
Ms. Teresita L. Quiñanola - Secretary, Non-voting Member

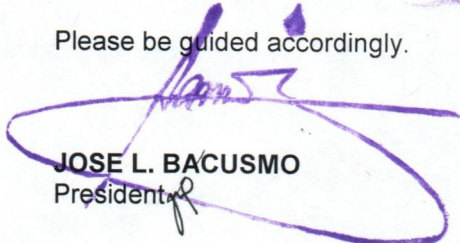
R E: Reconstitution of the University Grievance Committee

With Dr. Lourdes B. Cano as Chairperson, Ms. Teresita L. Quiñanola as Secretary, Non-voting Member and Prof. Villaluz Z. Acedo as representative of the VSU Faculty Association, the membership of the University Grievance Committee is hereby reconstituted effective immediately until revoked or terminated by higher authorities.

As a committee, your duties and responsibilities are as follows:

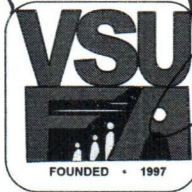
1. Resolve expeditiously the complaints or grievances filed by VSU employees to the Administration against any officer or employee of the government at all times at the lowest level possible.
2. Conduct an investigation and hearing within ten working days from receipt of the grievance and render a decision within five working days after the investigation.
3. Submit a quarterly report of its accomplishments and status of unresolved grievances to the CSC Regional Office.

Please be guided accordingly.

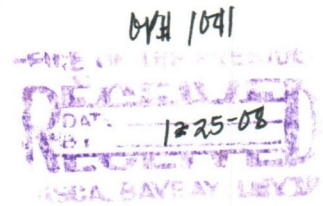

JOSE L. BACUSMO
President

cc:	Dr. A. D. Acabal	OVPA	Deans
	Dr. S. C. Bantugan	OVPAF	Directors
	LSUFA	OVPRE	File
	HRMDO	OVPPRG	
	Records	OUS	

Alan/Honey,
Pls. issue an
appointment. Have
we reconstituted this
committee?



Visayas State University
Faculty Association
Visca, City of Baybay, Leyte
Philippines 6521-A



25 January, 2008

Dr. Jose L. Bacusmo
President
Visayas State University
Visca, City of Baybay, Leyte

Dear Dr. Bacusmo,

Good day.

The undersigned would like to recommend **Prof. Villaluz Z. Acedo**, as the official faculty representative to the **University Grievance Committee** to take the place of Dr. Sulpecio C. Bantugan who was tasked to chair the Department of Animal Science of the College of Agriculture.

Thank you for your usual attention, your support to the Faculty Association and in anticipation of your favorable action on this request.

Very truly yours,

ALAN L. PRESBITERO
President

cc:
VSUFA File
Prof. Villaluz Z. Acedo, Philrootcrops
Dr. Sulpecio C. Bantugan, Chairperson, DAS