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Office of the Vice President for Administration & Finance

28 January 2015

MEMORANDUM NO. 06

Series of 2015

**T O: All SPPMO Staff
VSU – Cebu Office Staff**

R E: Meeting

Please come to a meeting tomorrow, 29 January 2015, 9:30 AM, at the Supply, Procurement and Property Management Office.

ROBERTO C. GUARTE

Vice President for Administration and Finance