



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

29 June 2006

MEMORANDUM NO. 115

Series of 2006

T O: Ms. Merlyn N. Rojas

**R E: Designation as Head, Department of Production Technology
LSU – Villaba Campus**

By virtue of the authority vested in me by the LSU Board of Regents and upon recommendation of the LSU-Villaba Campus Dean, Dr. Conchita N. Astrologo-Ito, you are hereby designated Head of the Department of Production Technology effective January 1, 2006 until December 31, 2006 unless sooner terminated or revoked by higher authorities.

As Department Head, you are entitled to the privileges and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

PACIENCIA P. MILAN

President

cc: Dr. Conchita Astrologo-Ito
LSU – Villaba Campus

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COA

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Cash

Records

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