



1 July 2020

MEMORANDUM NO. 228
Series of 2020

T O: Ms. Mary Ann D. Joya
R E: Designation as Special Disbursing Officer - VMO

In view of the transfer of Ms. Maricel Aureo and by virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Special Disbursing Officer of the VSU Manila Office in addition to your duties as Guesthouse Caretaker effective immediately until December 31, 2020 or unless sooner revoked or terminated by higher authorities. Anent to this, you are advised to apply for bond.

This Memorandum hereby rescinds OP Memorandum No. 365, series of 2019 designating you as Special Collecting Officer of VMO.

Please be guided accordingly.

EDGARDO E. TULIN
President

cc: OVPAF
Cash
ODF
Records
File