



1 August 2023

MEMORANDUM CIRCULAR NO. 120
Series of 2023

**T O: Component Campus Chancellors, R&D Center/Institute Directors,
College Deans and Heads of Offices Concerned**

R E: Harmonizing Facilities and Equipment Used for Research

A review and evaluation of physical resources used for R & D is currently an ongoing activity to assess and update the status of this physical resources especially those especially the laboratory and field facilities and equipment. This is to determine which are still functional, for repair, or for replacement and thus be condemned and submitted as wastes. Outputs from this review will serve as basis for institutionalizing intra-unit and/or inter-unit sharing of facilities and equipment needed for research in which a relevant proposed policy and implementing rules can be drawn towards efficient and effective use of these resources. This is in support to the strengthening of your respective units' R & D operations and management.

In this regard, all component Chancellors, College Deans, R&D Center, Institute Directors, Heads of Offices Concerned are requested to send their respective research Directors/Coordinators, and Property Officers/Custodians to join and participate in the forum on **HARMONIZING FACILITIES AND EQUIPMENT USED FOR RESEARCH** which will be held on **17 August 2023** at the **Eco-FARMI Training Room, VSU Main Campus**. See attached program for reference.

Your usual cooperation is regarded with utmost importance and thus highly appreciated.

EDGARDO E. TULIN
President

cc: OVPREI
OVPAF
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OVPA
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