



11 November 2019

MEMORANDUM NO. 399
Series of 2019

T O: Mr. June Rey A. Montajes
R E: Designation as Head, IGP Management Office and In-Charge, Canteen Services, VSU Tolosa Campus

By virtue of the authority vested in me by the VSU Board of Regents and as recommended by the Dean of VSU-Tolosa Campus, you are hereby designated as Head, IGP Management Office and In-Charge, Canteen Services, VSU Tolosa Campus effective immediately until December 31, 2019 or unless sooner revoked or terminated by higher authorities.

As such, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

This supersedes previous issuances on the same subject.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: VSU-Tolosa Campus
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OVPPRGEA
OVPRE
OUS
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Directors
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ODAHRD/PRPEO
IASO
Accounting
COA
Cash
Registrar
Records
File