

Visayas State University

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Office of the President

18 February 2014

MEMORANDUM NO. Series of 2014

0: Dr. Edgardo E. Tulin

Designation as Officer-In-Charge, Visayas State University E: R

In connection with my travel to Cebu City, you are hereby designated Officer-In-Charge of the Visayas State University on February 19 – 21, 2014 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

President

cc: **OVPAF**

OVPI

OVPPRG

OVPRE

OUS

Deans

Directors

Accounting

Cash COA

IASO

FMO/Budget

ODAHRD/PRPEO

Records

File