



30 January 2023

**MEMORANDUM NO. 211**

Series of 2023

**T O: Dr. Victor B. Asio**

**R E: Designation as Editor-In-Chief, Annals of Tropical Research (ATR)**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Editor-In-Chief, Annals of Tropical Research (ATR) effective February 1, 2023 until December 31, 2023 or unless sooner revoked or terminated by higher authorities.

As Editor-In-Chief you are tasked to:

1. Manage the Annals Tropical Research (ATR), the international journal published by the university;
2. Solicit, review, and publish high quality and original scientific articles from local and international researchers;
3. Promote the ATR to increase its impact as indicated by citations on other publications;
4. Assist researchers in various research and academic units of the university in preparing publishable scientific journals;
5. Maintain a collection of all ATR volumes that have been published by the Office;
6. Ensure that the ATR maintains high scientific standards by subjecting it to international indexing and accreditation services.

Moreover, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

**EDGARDO E. TULIN**  
President

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