



19 May 2022

**MEMORANDUM NO.** 503  
Series of 2022

- T O:**
- |   |   |                         |
|---|---|-------------------------|
| <b>Dr. Beatriz S. Belonias</b>          | - | <b>Chairperson</b>      |
| <b>Dr. Ma. Juliet C. Ceniza</b>         | - | <b>Vice Chairperson</b> |
| <b>Dr. Moises Neil V. Serio</b>         | - | <b>Member</b>           |
| <b>Dr. Anabella B. Tulin</b>            | - | <b>Member</b>           |
| <b>Ms. Honey Sofia V. Colis</b>         | - | <b>Member</b>           |
| <b>Mr. Nick Freddy Bello</b>            | - | <b>Member</b>           |
| <b>Mr. Bon Anthony F. Costillas</b>     | - | <b>Member</b>           |
| <b>(VSUSFA Representative)</b>          |   |                         |
| <b>Ms. Sheva Rose D. Belarmino</b>      | - | <b>Member</b>           |
| <b>(Student Council Representative)</b> |   |                         |
| <b>Ms. Ma. Fe L. Gayanilo</b>           | - | <b>Secretary</b>        |
- R E:** **Reconstitution of the VSU Scholarship/Fellowship Committee for Academic Staff (VSFC-AS)**

With Dr. Beatriz S. Belonias as Chairperson and the rest as Members, the VSU Scholarship/Fellowship Awards Committee – Academic Staff is hereby reconstituted effective immediately until December 31, 2022 or unless sooner terminated or revoked by higher authorities.

The functions of the Committee are as follows:

- To assist the Academic Personnel Board in formulating an effective staff development program based on the requirements and staffing patterns of the various academic units.
- To schedule annual faculty development based on available university resources.
- To review and improve existing policies, rules, standards, general guidelines and practices affecting the scholarship/fellowship program of the University.
- To review applications of staff and or recommendations of departments/center heads for all short and long-term formal and non-formal trainings/scholarships, attendance to conferences, sabbatical assignments and other similar human resource interventions that require allocation of resources and/or official sanction by the University President and recommend action to the Office of the President.
- To perform other functions related to scholarship/fellowship and other faculty development programs that may be assigned by the President.

This memorandum supersedes all other orders/memoranda issued earlier on the same subject.

Please be guided accordingly.

  
**EDGARDO E. TULIN**  
President

cc: OVPAA  
OVPAF  
OVPREI  
OVPPRGAS  
OVPSAS  
OUS  
ODHRM/OHRSPPR  
Deans  
Directors  
Records  
File