

November 20, 1989

MEMORANDUM NO. 175  
Series of 1989

T O: Dr. Eliseo R. Ponce

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective this afternoon, November 20, 1989 until my return. I will be in Tacloban City to attend the Board of Trustees meeting.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Research and Extension.

  
M. R. VILLANUEVA  
President

cc: Budget  
COA  
Personnel  
Accounting  
records