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Office of the President

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MEMORANDUM NO. 96
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
T O: All LSU Market & Cafeteria Concessionaires
R E: Strict Compliance With Lease Contract and University Rules and Regulations on Sanitation and Security

All LSU Market and Cafeteria concessionaires are reminded to strictly comply/observe the special provisions of their contract for rental of Room/Space specifically required to be followed by concessionaires, to wit:

1. The concessionaires shall inform in writing sixty (60) days in advance the Income Generating Project Office Director before abandoning the area. Failure to notify the Income Generating Project Office Director sixty (60) days prior to abandonment of store/space/stall shall mean automatic forfeiture of the deposit fee to cover the unpaid rentals plus the service and surcharge fees.
2. The awarded room/stall/shop shall open regularly and sell goods/items specified in the contract.
3. Sanitation shall be strictly observed. Concessionaires are responsible to clean their respective areas including the frontage.
4. Selling and or drinking of alcoholic drinks/liquors and gambling within the market are strictly prohibited.
5. No cooking is allowed inside the room/stall/shop except for the eatery section where the concessionaires is allowed to cook using LPG or charcoal materials.
6. Observance of the curfew hours should be strictly followed. Nobody shall be allowed to stay inside the room/shop/stall during curfew hours.
7. Subletting of leased premises is strictly prohibited.

In addition, this office would like to reiterate LSU's policy against the use of plastic and sando bags for the protection of our environment. Concessionaires caught still using their plastic and sando bags shall be penalized with the non-renewal of their lease contract. The IGP Director is hereby directed to ensure proper implementation of this policy.

For immediate compliance.


PACIENCIA P. MILAN
President