



15 June 2020

**MEMORANDUM CIRCULAR NO. 64**  
Series of 2020

**T O: All VSU Constituents**

**R E: Work-from-home for Hilongos, La Paz, and Tacloban City Employees and Updates on VSU In-House Quarantine Facility**

As part of our stringent precautionary measures to protect our constituents against COVID-19 and because of a confirmed local transmission in Hilongos, La Paz, and Tacloban City as reported by the Department of Health (DOH) regional office, all our workers based and/or residing in these areas are advised to follow home quarantine beginning June 15, 2020 until further notice. Please follow a work-from-home arrangement by coordinating with your respective unit heads for your assigned tasks.

On June 14, 2020, our first set of returning faculty and staff from Manila have completed their mandatory quarantine for 14 days at the VSU Hostel. They were already brought to their respective apartments/residences and were further required to stay at their homes for another seven days following the basic quarantine protocols set by the DOH.

Now that confirmed COVID-19 cases are increasing within our locality and our neighboring towns and cities, I'm strongly reminding everyone to follow our established health protocols as you report in your respective offices. Wearing of mask is mandatory at all times. Regular hand washing and disinfection should also be followed. Meetings that will put more than 10 people in one room is highly discouraged.

Let us continue to pray for the safety of everyone while making sure that all our preventive procedures are always strictly implemented.

For strict compliance.

  
**EDGARDO E. TULIN**  
President