

September 14, 1989

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MEMORANDUM NO. 137

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T O: Dr. Perla M. Tan

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective this afternoon September 14-18, 1989 or until the return of Pres. M. R. Villanueva. I will be in Manila to confer with DA Secretary Carlos Dominguez.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as OIC of ODI and Head of DAL.

M. R. VILLANUEVA
President

Eliseo R. Ponce
ELISEO R. PONCE
Officer-in-Charge

cc: Budget

COA

Accounting

cd: Budget

COA

Accounting

Personnel

Records

File