



VISAYAS
STATE UNIVERSITY

**OFFICE OF THE
PRESIDENT**



Management
System
ISO 9001:2015
www.tuv.com
ID: 9108658749

MEMORANDUM NO. 896
Series of 2024

TO: Ms. Anita B. Tumamak

RE: Designation as Director, Administration and Finance, VSU-Villaba Campus

FROM: DR. PROSE IVY. G YEPES
University President

DATE: October 31, 2024

By the authority vested in me by the Board of Regents and as recommended by the VSU Villaba Chancellor, you are hereby designated as **Director, Administration and Finance, VSU-Villaba Campus** in lieu of Dr. Inot effective immediately until December 31, 2024 or unless sooner revoked or terminated by higher authorities.

As Director, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

OFFICE OF THE PRESIDENT

2/F Administration Building, Visayas State University
PQWW+RJM, Baybay City, Leyte, Philippines 6521
Email: op@vsu.edu.ph | Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1000



Page 1 of 1
FM-00P-01
V05 06-06-2024
No. 24-896