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Office of the President

10 November 2014

MEMORANDUM CIRCULAR NO. 53

Series of 2014

T O: All Vice Presidents, Deans, Directors, Academic Department Heads and Heads of Administrative Units Concerned

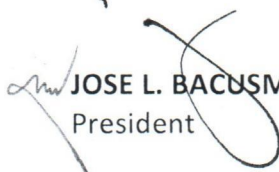
R E: Schedule of the Performance Planning Review Workshop to Revisit 2014 OPCR Targets and Partial Accomplishments

Please be reminded of the Schedule of the Performance Planning Review Workshop to Revisit 2014 OPCR Targets and Partial Accomplishments on **November 14 & 17, 2014** at the **2nd Floor, CCE Building**. The activity starts at 8:00 in the morning for two days.

All Vice Presidents, Deans, Directors, and Department/Office Heads are required to present their office targets for year 2014 as reflected in the OPCRs they have earlier submitted to the Office of the Vice President for Planning, Resource Generation and External Affairs. Partial accomplishments of the department/office as of the date of the review shall also be presented.

The Chairperson and Members of the Performance Management Team are required to attend to validate the OPCRs of the different units.

Please be guided accordingly.


JOSE L. BACUSMO
President