



# LEYTE STATE UNIVERSITY

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*Office of the President*

19 April 2004

**MEMORANDUM NO. 104**

Series of 2004

**T O: Prof. Milagros C. Bales**

**R E: Designation as Principal, VFES**

By virtue of the authority vested in me by the LSU Board of Regents, and as recommended by the OIC-Designate, VEFI Board of Directors, you are hereby designated Principal of the ViSCA Foundation Elementary School (VFES) effective immediately until April 30, 2005 or ~~unless sooner~~ revoked by higher authorities.

As Principal, you are entitled to whatever privileges attached to the position subject to pertinent rules and regulations.

Please be guided accordingly.

  
**PACIENCIA P. MILAN**  
President

cc: VFES Board c/o Chairperson  
Dr. E. E. Tulin  
OVPAA  
OVPAF  
OVPRE  
ODCIMD  
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ODF/Budget  
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ViSCA EDUCATIONAL FOUNDATION, INC.  
LSU Campus, Baybay, Leyte

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OFFICE OF THE PRESIDENT  
RECEIVED  
DATE 4/12/04  
BY [Signature]  
ViSCA, BAYBAY, LEYTE

5 April 2004

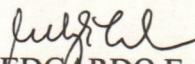
Dr. Paciencia P. Milan  
President  
Leyte State University  
Baybay, Leyte

Dear Dr. Milan:

In view of the resignation of Dr. Fe Dagoy as Principal of the ViSCA Foundation Elementary School (VFES), may we recommend the appointment of Prof. Milagros C. Bales for the position. With her training, experiences, and human relations skills, we are certain that Prof. Bales can introduce innovations/VFES in terms of teaching and school management.

We hope for your favorable action on this request.

Respectfully yours,

  
EDGARDO E. TULIN  
OIC-Designate  
VEFI Board of Directors