



VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte 6521-A
Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

24 September 2007

MEMORANDUM NO. 169


Series of 2007

T O: Engr. Nestor M. Israel

R E: Designation as Officer-in-Charge, Office of the Director for Administration

In view of the travel of Dr. Lourdes B. Cano to Taiwan and the emergency leave of her designated OIC, Ms. Asteria A. Sevilla, you are hereby designated Officer-in-Charge of the Office of the Director for Administration effective today, September 24, 2007 or until the return of Dr. Cano.

As OIC, you are authorized to discharge the functions of the Office of the Director for Administration in addition to your official duties and responsibilities.

PACIENCIA P. MILAN
President 

cc: OVPAF
ODA
HRMDO
GSO
Acctg.
Cash
COA
Budget/FMO
Records
File