

VISAYAS STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A Philippines

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Office of the President

25 March 2009

MEMORANDUM NO. 67
Series of 2009

T O: Dr. Roberto C. Guarte

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my travel to VSU-Tolosa and VSU-Alangalang Campuses, you are hereby designated Officer-In-Charge of the Visayas State University on March 31, 2009 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

JOSE L. BACUSMO President

cc: OVPAA

OVPAF

OVPPRG

OVPRE

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Deans

Directors

Personnel

Accounting

Cash

COA

ODF

ODA

Budget Records

File