



VISAYAS
STATE UNIVERSITY

**OFFICE OF THE
VICE PRESIDENT FOR
ACADEMIC AFFAIRS**

1 August 2024

MEMORANDUM NO. 20-a

Series of 2024

TO : College Deans and Secretaries
Marshalls and Readers
Graduation Focal Persons
Push-Button Committee on Stage Decoration c/o Mr. Roden Troyo, DOH
VSU Chorale Ensemble c/o Mr. Jesus Freddy Baldos, Admissions Office

RE : Participation in the Graduation Final Rehearsals

To ensure that we achieve solemnity during the 71st Commencement Exercises on 6-7 August 2024, may we request your participation in the final rehearsals on 2 August 2024. The specific requests are:

1. College Deans, College Secretaries, Marshalls, Readers and Graduation Focal Persons may come to the Gym at your practice schedule. The purpose is for you to familiarize your parts in the program. Based on Memorandum Circular No. 16-a issued on 24 July 2024, the schedules of the final rehearsals are as follows:

1.1 Cluster 1 (Graduate School, CVM, CAFS & CFES)	– 8:00 am – 12:00 nn
1.2 Cluster 2 (CAS and CME)	– 1:00 pm – 5:00 pm
1.3 Cluster 3 (CET, CE, and CON)	– 5:30 pm – 9:30 pm
2. Mr. Roden Troyo and his team will help finalize the seating arrangement for the ceremonies; and
3. The VSU Chorale Ensemble is required to participate in the rehearsals of all clusters to familiarize the choral group members with the program.

Anticipating your usual cooperation.

Thank you very much.



ROTACIO S. GRAVOSO, Ph.D.

Vice President for Academic Affairs

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