



29 January 2024

MEMORANDUM CIRCULAR NO. 15
Series of 2024

**T O: All Viscans interested: Faculty, Staff, Students, and Alumni
Centennial Songwriting Committee members**

**R E: Centennial Songwriting Competition: Call for Submissions, Guidelines and
Mechanics, and Committee-in-Charge**

There is always a special place for music in the heart and soul of every person. This is why, for the hundredth anniversary of our beloved university, we are going to tap into the talents of Viscans to craft songs of celebration that we all can sing.

The Centennial Songwriting Contest aims to gather musical submissions from Viscans and pick the best from the bunch. The selected songs will thereafter be co-produced by the university and launched during the Centennial Festivities of VSU.

These productions will be compiled into the Centennial Album which will be uploaded into major music platforms in time for our anniversary celebration. There will be a Centennial Theme Song as well as other songs about VSU and our very colorful Viscan lives.

Who can join?

All Viscans from the VSU system are eligible to join: as long as you are a student, faculty, staff, or alumni, whether here on campus, outside of the campus, in the country, or abroad.

Can somebody else sing my song?

Yes. The singer/s can be somebody apart from the composer, as long as they are also Viscans (based on the Who Can Join criteria). However, please note that prizes will be accorded by song, regardless of the number of composers and/or artists.

Submission Criteria

Centennial Theme Song

We will accept submissions from any genre of music, as long as:

- The lyrics are memorable, written in Cebuano, Bisaya (Waray), Filipino, English, or a combination
- The message centers on the hundred years of VSU's existence as an academic institution geared toward excellence
- The song's style is singable and should mainly be a solo rendition, with musical accompaniment
- The song is within the vocal range of most people, as it has to have popular appeal

Centennial Album Songs

We will accept submissions from any genre of music, as long as:

- The lyrics are striking and well-written, written in Cebuano, Bisaya (Waray), Filipino, English, or a combination
- The message focuses on a distinct aspect of Viscan life (e.g., love, sceneries, research, studying)
- The song's style may not necessarily be singable and it may or may not have an accompaniment (acapella is acceptable)
- The song will not be limited to the common vocal range and may have many voices (duet, triplet, choir/group, etc.)

Submission of Entries

Interested Viscans shall submit the lyrics and a recording of the song on the platform and format that will be provided. Note that the recording does not need to be professionally produced at this time. It may just be a rough audio recording of a singer singing with accompanying instrument/s, using a smartphone app.

- For the theme song, a composer or group may submit only one entry.
- For the album songs, a composer or group may submit as many entries.
- Only a maximum of three Viscans shall compose a group.

The Call for Submission, including more specific guidelines, submission procedures, and mechanics, will be posted on the VSU Website and social media pages through the **Centennial Songwriting Committee** on February 1, 2024.

Timeline

These will be the activities related to the Centennial Songwriting Competition. Please note that these may adjusted by the Committee as deemed necessary.

Activity	Date/s
Call for Entries	February 1, 2024 (Thursday)
Deadline for Submission of Entries	February 21, 2024 (Wednesday)
Initial Screening	February 22-23, 2024
Announcement of Finalists	February 23, 2024 (Friday)
Meeting with Finalists (Hybrid)	February 26, 2024 (Monday)
Production ¹	February 27, 2024 (Tuesday) to March 20, 2024 (Wednesday)
Semi-Final Screening	March 22, 2024 (Friday)
Final Screening	Week of March 25-29, 2024

¹ All production sessions will be done at the Multimedia Development Center at the VSU Main Campus. The committee and finalists (esp. for those who are outside of the main campus) shall work out a way to be available during this period for recording.

Activity	Date/s
Announcement of Winners	Week of April 8-12, 2024
Rehearsals for Grand Viscantahan	2nd and 3rd weeks of April 2024
Grand Viscantahan Concert	April 24, 2024

Grand Viscantahan Concert

VSU will launch, present, and award the Centennial Theme Song and top 5 album songs in the Grand Viscantahan concert during the anniversary festivities.

Awards

Winners of the Centennial Theme Song will be awarded the following:

- Selected Theme Song - PhP 20,000.00 and certificate
- Finalists (2) - PhP 10,000.00/song and certificate/person

Composer/s of the other songs will be given the following:

- Top 5 - PhP 10,000.00/song and certificate/person
- Shortlisted finalists - Certificate/person

Viscans can also vote for their Centennial Theme Song and Best Album Song online, the mechanics of which will be announced later. The two winning songs will be given the following:

- People's Choice Award - PhP 5,000.00/song and certificate/person

Terms and conditions

1. By submitting their entry and participating in the contest and productions, the contestant agrees to abide by all contest and production rules and decisions made by VSU through the Centennial Song Committee.
2. All shortlisted entries will be considered properties of the Visayas State University, which will have exclusive rights to the songs.
3. Contestants declare that their entries do not infringe any copyright. The contestant will be solely responsible for any situation that may arise related to copyright infringement.
4. The decision of the judges will be final and irrevocable.

Centennial Songwriting Committee

The following persons shall compose the Centennial Songwriting Committee:

Chairperson:	Mr. Jed Asaph D. Cortes	DDC
Co-chairperson:	Mr. Christian Vie Baldonado	CON
Members:	Ms. Erica J. Gines	UIMC
	Mr. Jay Monn T. Berondo	UIMC
	Ms. Trisha Claire Jualo	BSDC-2 / DDC

The university looks forward to the success of this important endeavor through the cooperation of everyone concerned.



DANIEL LESLIE S. TAN
OIC-President

cc: All Committee Members
UIMC
CON
DDC