



24 November 2023

MEMORANDUM NO. 946
Series of 2023

T O: All VPs and GAMs of 2023 Faculty and Staff Sportsfest
R E: Christmas Party 2023

It's Christmas season once again, a time for merriment and celebration. And with this, VSU will have its **University-wide Christmas party** on **December 15, 2023**.

With **Dr. Maria Juliet C. Ceniza** as Chairperson and the rest as members, please convene yourselves to discuss the details of this year's faculty and staff Christmas party. Kindly furnish this office with the results of your meeting **on or before December 6, 2023** so that we can issue a memorandum regarding this matter.

For your compliance.



DANIEL LESLIE S. TAN
OIC-President