



10 September 2018

MEMORANDUM CIRCULAR NO. 64
Series of 2018

T O: Chairpersons and Members of the:
Academic Personnel Board
Non-Academic Personnel Board
VSU Scholarship and Fellowship Committee for the Academic Staff
VSU Administrative Scholarship Committee
Performance Management Team
PRAISE Committee
University Awards Committee
Performance Management Team

R E: Final Briefing for PRIME-HRM On-Site Assessment by CSC Dir. Albert Uy
On September 13, 2018

In preparation for the PRIME-HRM On Site Assessment, Director Rey Albert Uy of the CSC Western Leyte Field Office will visit the university on September 13, 2018 for a meeting with all the HR committee chairpersons and members to conduct final briefing and mock interviews to assess the readiness of employees for the forthcoming assessment.

All Chairpersons and members of the aforementioned committees are directed to attend said meeting at the Office of the President at 9:00 AM on the aforementioned date.

For compliance.


EDGARDO E. TULIN
President