VISAYAS STATE COLLEGE Baybay, Leyte February 15, 1987 OFFICE OF THE PRESIDENT MEMORANDUM NO. 14 Series of 1987 T O: Prof. Andres F. Duatin R E: Designation as Officer-in-Charge of ViSCA You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective tomorrow, February 16-19, 1987 or until my return from Manila. I will be in Manila to attend the National SCUAA opening, meet with Ministry of Agriculture and ACAP officials and follow up budgetary matters and development proposals with NEDA and Foreign Affairs. As OIC, you are given full authority to perform the functions of the President on routine matters. Other items shall be discretionary. Thank you. President cc: Dept./Office/Center Heads Records