



2 December 2020

**MEMORANDUM NO. 471**

Series of 2020

**T O: Dr. Edgardo E. Tulin**  
**R E: DA-Biotech Scholarship Program**

In line with the implementation of the DA-Biotech Scholarship Program of the university the undersigned is hereby designated as the Scholarship Coordinator effective June 1, 2020 until December 31, 2020 or unless sooner revoked or terminated by higher authorities.

As Scholarship Coordinator he is tasked to:

1. Manage the implementation of the DA-Biotech Scholarship Program of VSU.
2. Supervise the recruitment as well as screening of BS Biotech and BS Agriculture (Plant Breeding) student applicants to the scholarship.
3. Contact Biotech laboratories outside VSU for student's immersion.
4. Monitor performance of scholars.
5. Prepare and present progress report during the Annual Review.

For the above responsibilities you are entitled to an honorarium of Two Thousand Pesos (P2,000.00) per month.

Please be guided accordingly.

  
**EDGARDO E. TULIN, Jr.**  
President