



2 February 2024

MEMORANDUM NO. 131
Series of 2024

T O: All Concerned VSU-Tolosa Faculty and Staff

R E: Reconstitution of Standing Committees of VSU-Tolosa Campus for CY 2024

By virtue of the authority vested in me by the VSU Board of Regents and upon recommendation of the VSU-Tolosa Chancellor, for the effective administration and efficient management of the Visayas State University – Tolosa Campus, the following Standing Committees are hereby reconstituted effective immediately until a new President shall have been selected or unless sooner revoked or terminated by higher authorities.

1. Grievance Committee:

Chairperson: Prof. Shereen A. Merro
Secretary: Mrs. Jonna G. Creer
Members: Deans
Department Heads
Director, ODSAS
Head, OSS

2. IGP Management Committee:

Chairperson: Mr. Brandon Briggs C. Silvano
Member: Mrs. Glory Jane L. Lagarto
Ms. Sharmae B. Caputilla
Ms. Mary Ann B. Madeja

3. Personnel Committee:

Chairperson: Dr. Quenstein D. Lauzon
Secretary: Mrs. Jonna G. Creer
Members: Directors
Deans
Department Heads
Faculty Association Representative

4. Scholarship Committee (Faculty & Staff):

Chairperson: Director, Academic Affairs
Secretary: Mrs. Jonna G. Creer
Members: Director, Administration & Finance (for Staff recommendation)
Deans
Department Heads

5. Committee on Disposal of Government Property:

Chairperson: Mr. Danilo D. Lerios

OFFICE OF THE PRESIDENT

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Members: Mrs. Gaylieza F. Delos Santos
Mr. Erwin V. Dorego
Ms. Nelia N. Ecija

6. Student Disciplinary Tribunal:

Chairperson: Mr. Noel B. Tabuloc
Secretary: Ms. Aileen Grace M. Matuguina
Members: Mr. Danilo D. Leros
Director, ODSAS
Head, OSS
USSC President

7. Socio-Cultural and Sports Affairs Committee

Chairperson: Mr. Danilo D. Leros
Members: MAPEH Instructors
Director, ODSAS
Head, OSS

8. Curriculum Committee:

Chairperson: Director, Academic Affairs
Secretary: Dr. Marilou B. Peñeda
Members: Mr. Frank Britz V. Cadavis
Deans
Department Heads

9. Advisory Committee:

Chairperson: Dr. Quenstein D. Lauzon
Secretary: Campus Secretary
Members: Directors
Deans
Department Heads
DRRM Head
OSCAA Head
GAD Coordinator/ Head
MIST Head
Registrar
Mr. Erwin V. Dorego
USSC President
Faculty Association President
Chief Security Services

10. Honors & Awards Committee (for students):

Chairperson: Director, ODSAS
Members: Deans
Registrar
Head, OSS

11. College Journal Committee:

Chairperson: Prof. Shereen A. Merro
Members: Mr. Mark Donald E. Balo
Dr. Quenstein D. Lauzon
Dr. June Rey A. Montajes
Mr. Frank Britz V. Cadavis

12. Library Committee:

Chairperson: Director, Academic Affairs
Members: Mrs. Dangelyn B. Camposano
Director, Administration and Finance
Director, ODSAS
Deans
Department Heads

13. Reception Committee:

Chairperson: Mr. Danilo D. Leros
Members: Ms. Rochelle T. Cervantes
Mrs. Ian Jane C. Cadayong
Mr. Anthony S. Macapugas
Mrs. Kristia Catherine Q. Balmes
Ms. Lovely L. Enfermo
Ms. Syra C. Cinco

14. Exhibit and Display Committee:

Chairperson: Dr. June Rey A. Montajes
Members: Mrs. Glory Jane L. Lagarto
Mrs. Hyacinth A. Lamiseria
Mr. Jet Lee S. Olimberio
Mr. Brandon Briggs C. Silvano
Mr. Eugenio Permejo Jr.
USSC Officers

15. Finance Committee:

Chairperson: Dr. Quenstein D. Lauzon
Members: Ms. Nelia N. Ecija
Director, ODAF
Ms. Frey V. Yepez

16. Stage Preparation and Decoration Committee:

Chairperson: Mr. Danilo D. Leros
Members: Ms. Eloisa N. Casane
Mr. Amos M. Calamaya
Mr. Daryl P. Managbanag
Mr. Antonio V. Lumpas Jr.

17. Venue and Accommodation Preparation and Restoration Committee:

Chairperson: Mr. Erwin V. Dorego
Members: Mr. Arnel G. Agrava
Mr. Donn A. Oberes
USSC Officers

18. Sanitation and Waste Management Committee

Chairperson: Mr. Erwin V. Dorego
Member: Mr. Donn A. Oberes
Mr. Harvey G. Tabunan
Mr. Arnel G. Agrava
Mr. Frank Britz Cadavis

19. Laboratory Safety and Chemical Waste Disposal Committee

Chairperson: Ms. Aileen Grace M. Matuguina
Member: Mr. Harvey G. Tabunan
Mr. Jet Lee S. Olimberio
Mr. Frank Britz V. Cadavis
Mrs. Hyacinth A. Lamiseria

20. Committee on Changing of Grades

Chairperson: Director, Academic Affairs
Member: Deans
Department Heads
Registrar

21. Media and Information Systems and Technology Committee:

Chairperson: Mr. Frank Britz V. Cadavis
Member: Mr. Arnold M. Ty
Mrs. Ian Jane C. Cadayong
Mr. Jed Asaph Cortez-OIC Web Team
University Computer Center Representative

22. Graduate Admissions Committee for Fisheries

Chairperson: Dr. Quenstein D. Lauzon
Member: Prof. Shereen A. Merro
Dr. June Rey A. Montajes

23. Housing and Dormitory Management Committee:

Chairperson: Mr. Brandon Briggs Silvano
Member: Mr. Erwin V. Dorego
Dr. June Rey A. Montajes
Mr. Mark Donald E. Balo

24. Admission and Retention:

Chairperson: Director, for Academic Affairs
Member: Registrar
Director, ODSAS
Head, OSS
Academic Advisers

25. PRAISE Committee:

Chairperson: Dr. Quenstein D. Lauzon
Members: Directors
Deans
Department Heads
Mrs. Jonna G. Creer
1 Faculty representative
1 Staff Representative

27. Disaster Risk Reduction Management Committee

Chairperson: Dr. Quenstein D. Lauzon
Vice-chairperson: Mr. Harvey G. Tabunan
DOC Secretariat: Mrs. Jonna G. Creer
Mr. Lelius Catalino V. Apostol

Members: Mr. Frank Britz V. Cadavis
Mr. Arnel G. Agrava
Mr. Erwin V. Dorego
Mr. Danilo D. Lerios
Mr. Noel B. Tabuloc

28. Drug-free Workplace Committee (DWC)

Chairperson: Dr. Quenstein D. Lauzon
Vice-chairperson: Dr. Angelyn L. Noble
Secretary: Dr. Jessielyn M. Abordo
Members: Mr. Mark Donald E. Balo
Prof. Shereen A. Merro
Mr. Lelius Catalino V. Apostol
Mr. Erwin V. Dorego
Mr. Jester Mark Guden

All office orders/memoranda contrary to this previously issued by this office or by the Chancellor of VSU Tolosa are hereby revoked.

Please be guided accordingly.



DANIEL LESIE S. TAN.
OIC President