

## OFFICE OF THE PRESIDE

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22 June 2020

MEMORANDUM NO. 232

Series of 2020

T 0:

Ms. Cynthia Dolores V. Godoy

R E:

Designation as Head, Central Analytical Service Laboratory

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Central Analytical Service Laboratory effective July 1, 2020 until December 31, 2020 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULIN

President

CC:

OVPAA

**OVPAF** 

**OVPPRGAS** 

**OVPREI** 

**OVPSAS** 

**OUS** 

Deans

**Directors** 

ODF/Budget

ODAHRD/PRPEO

CASL

**IASO** 

Accounting

COA

Cash

Registrar

Records

File