



# VISAYAS STATE UNIVERSITY

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*Office of the President*

25 November 2009

**MEMORANDUM NO.** 238  
Series of 2009

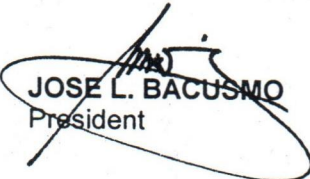
**T O: Dr. Maria Belen J. Buzon**

**R E: Final Notice to Vacate Your Housing Unit**

In spite of ignoring series of Memoranda from this office and Letters of Notice issued since 2005 by the previous 2 chairmen of VSU Housing Commission for you to vacate the VSU housing unit you are currently occupying, this office will still give you the last chance to vacate the said housing unit not later than 6 December 2009.

You are also informed that on 4 December 2009, the electricity and water supply in the said housing unit will be disconnected. On 7 December 2009, any furniture, fixture, or equipment that will still be found inside the housing unit will be removed by the General Services Division and the Supply and Procurement Management Office in coordination with the Office of the Director for Administration.

For your guidance and strict compliance.

  
**JOSE L. BACUSMO**  
President

cc: VSU Housing Commission Sec.  
OVPAF  
ODA  
Legal Office  
GSD  
SPMO  
File