



VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

6521-A Philippines

Office of the Vice President for Administration and Finance

10 November 2014

Memorandum No. 12 Series of 2014

T O: All Heads of Administrative Offices, Academic Units, Research Centers and Institutes, Dorm Advisers, Student Organizations and Interested Individuals

R E: University-wide Christmas Parol Contest

Please be informed that once again the VSU Administration is sponsoring a **Christmas Parol Contest** on 01 December 2014 (Monday) during the official lighting of our Christmas Tree and Belen. This contest is open to students, faculty and staff, administrative and academic units/offices, research centers, institutes, and dormitories. The following prizes will be given to the winner for each category:

• Most Artistic	-	5,000.00
• Most Symbolic	-	5,000.00
• Most Original	-	5,000.00
• Most Environment-friendly	-	5,000.00
• Parol of the Year	-	10,000.00
• Consolation prize	-	1,000.00

All parols for the contest shall have main body size of not less than 1.0m L x 1.0m H but shall not be more than 1.5m L x 1.5m H. Durability of the parol is among the criteria for judging. *Recycled parols of the previous years' parol contests shall be automatically disqualified from the contest.*

To ensure success of the activity, all administrative and academic units and offices, research, centers, and institutes are enjoined to submit at least one entry to Prof. Arthur It. Tambong, the College Secretary of the College of Engineering and Chairman, 2014 VSU Christmas Parol Contest, not later than 29 November 2014. All entries will be set up for viewing along the VSU Mall for final judging on 01 December 2014.

For your information and guidance.

A handwritten signature in black ink, appearing to read 'Roberto C. Guarte', written over a circular stamp.

ROBERTO C. GUARTE

Vice President for Administration and Finance

cc: OP
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