



VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte 6521-A
Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601
e-mail: opvisca@mozcom.com; website: www.vsu-visca.edu.ph

Office of the President

10 October 2008

MEMORANDUM NO. 212

Series of 2008

T O: Prof. Felipe S. Casas

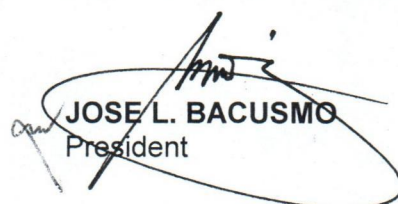
gan 10/28/08

**R E: Designation as Head, Department of Teacher Education,
VSU – Villaba Campus**

By virtue of the authority vested in me by the VSU Board of Regents and upon recommendation of Dr. Gavino E. Romero, Jr. you are hereby designated Head of the Department of Teacher Education, VSU – Villaba Campus effective September 1, 2008 to August 31, 2009 until revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: Dr. Gavino E. Romero, Jr.
VSU – Villaba Campus *gan 10/28/08*
OVPA
OVPAF
OVPPRG
OVPRE
OUS
ODA
ODF
COA
HRMDO
Accounting
Cash
Records
File