

Office of the President

2/F Administration Building
Visca, Baybay City, Leyte, PHILIPPINES
Telefax: +63 53 563 7067
Email: op@vsu.edu.ph
Website: www.vsu.edu.ph

2 October 2018

MEMORANDUM NO. 341
Series of 2018

To:

Engr. Mario P. Valenzona

Re:

Urgent Repair of Conference Venues and Lodging Facilities

In view to the hosting of the university to the upcoming Asian Association of Agricultural Colleges and Universities (AAACU) 22nd Biennial Conference and General Assembly Meeting on Oct. 14-18, 2018, you are directed to actively spearhead the repair or refurbishment of the following facilities:

- CCE Bldg painting, CRs, and stage
- RDE Hall Stage, Break-up rooms, CRs
- Hostel CRs
- Apartelle CRs
- VSU Guest House Dirty Kitchen, CRs
- SeaFront Suites and Garden Resort CRs
- Convention Center CRs

As the Director of the GSD, utilize and effectively manage the concerned GSD personnel to promptly accomplish the repair works.

For your compliance.

riessaciie

Vision:

A globally competitive university for science, technology, and environmental conservation.

Mission:

Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment