

August 2, 1989

MEMORANDUM NO. 111
Series of 1989

T O: Prof. Camilo D. Villanueva

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective tomorrow, August 3, 1989 until my return or the return of the College President. I will be in Tacloban City to attend the Necrological Service for Director Tauro and Mrs. C. Badillo of DA.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Business Affairs.

VICENTE A. CLITON

Officer-in-Charge

and

VP for Academic Affairs

cc: Budget
COA
Personnel
Accounting
Records
File