



# LEYTE STATE UNIVERSITY

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Office of the President

23 January 2004

**MEMORANDUM NO. 39**

Series of 2004

T O: **Prof. Jesusito L. Lim**

R E: **Designation as Officer-in-Charge, Leyte State University**

In connection with my official travel to Tacloban City, you are hereby designated Officer-in-Charge of the Leyte State University on January 26, 2004.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
**PACIENCIA P. MILAN**  
President

cc:

Personnel

Accounting

Cash

COA

ODF

Budget

Records

File

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