



10 July 2017

MEMORANDUM NO. 292

Series of 2017

T O: Dr. Candelario L. Calibo
Dr. Ma. Juliet C. Ceniza
Prof. Manolo B. Loreto, Jr.
Dr. Eduardo O. Mangaoang
Dr. Josephine O. Zafico

R E: Designation as Focal Person per Cluster

Due to the power outage brought about by the intensity 6.5 earthquake in Tongonan, Ormoc City, you are hereby appointed as Focal Person of your cluster as follows:

Dr. Candelario L. Calibo	- Kilbourne
Dr. Ma. Juliet C. Ceniza	- Beach Resort
Prof. Manolo B. Loreto, Jr.	- Dorms
Dr. Eduardo O. Mangaoang	- Warners
Dr. Josephine O. Zafico	- Duplex

As Focal Person, you are to monitor all lights around the perimeter that are not in use and alert the Security Guards on duty to put off the lights to minimize power wastage.

For compliance.


EDGARDO E. TULIN
President