



21 February 2024

**MEMORANDUM NO. 255**  
Series of 2024

**T O:** Dr. Kareen G. Cruz - BSEd Science  
Mrs. Sheena Lee M. Demain - BEED  
Dr. Gerald Monsanto - BSEd Math

**R E:** Designation as Student Teaching Coordinators, VSU Villaba

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Student Teaching Coordinators of VSU Villaba Campus effective immediately until December 31, 2024 or unless sooner revoked or terminated by higher authorities.

Please be guided accordingly.

  
**DANIEL LESLIE S. TAN**  
OIC President

cc: VSU Villaba  
OVPAA  
Records  
File