



4 May 2020

**MEMORANDUM CIRCULAR NO. 52**

Series of 2020

**T O: All Heads of Offices/Departments/Centers/Institutes/Unit Leaders,  
Project-based laborers, Utility workers and Staff of IGP/STF projects**

**R E: "Alay Linis against CoViD-19" within the workplace and campus**

Reducing the risk of exposure to COVID-19 by cleaning and disinfection is an important part of reopening the university for its workforce and clients.

In this regard, all VSU and project-based labourers, utility workers and staff of IGP/STF projects are directed to participate in a whole day **"Alay Linis against CoViD-19"** activity on **May 5, 2020**.

The following are the Persons-In-Charge of the different areas:

PERSON IN-CHARGE	AREA ASSIGNMENT
Dr. Remberto A. Patindol – VP for Administration and Finance	Upper campus (from DLABS up to the College of Forestry and Environmental Science)
Dr. Othello B. Capuno – VP for Research and Extension	Upper campus (from Guard Post 1 to the OVPRE including the area near the Dept. of Food Science and Technology, VSU Gym and IHK, New University Library, Canteen)
Dr. Elwin Jay V. Yu Dr. Charis B. Limbo	Lower campus including the Beach Area/Apartelle/Guest House
Concerned Heads	Department/Building (inside and surrounding)

Mr. Remegio M. Sanico is directed to provide logistic support (tractors, trailers, dumptrucks, etc.). Assigned areas are expected to be free from any unwanted vegetation and garbage.

Meanwhile, every office/unit should maintain in the cleaning and disinfecting of workplace using the guidelines adopted by CDC/DOH and mentioned in OP memo No. 36 s. 2020.

Your cooperation is highly expected.

  
**EDGARDO E. TULIN**  
President