







MEMORANDUM NO. 1126 Series of 2024

TO:

Ms. Louella C. Ampac

RE:

Recall of Leave

FROM:

DR. PROSE IVY G. YEPES

University President

DATE:

December 16, 2024

In the exigency of the service, you are hereby recalled from your approved leave of absence on December 16-18 and 20, 2024.

Anent to this, you are directed to report to office to do your duties and responsibilities.

Please be guided accordingly.

cc:

RSPPRO Records File

No. 24-1126

OFFICE OF THE PRESIDENT