

OFFICE OF THE PRESIDENT

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19 August 2020

MEMORANDUM NO. 406 Series of 2020

T 0: Dr. Eliza D. Espinosa

R E: **Designation as Director, ITEEM**

In view of the resignation of the incumbent and by virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Director of the Institute of Tropical Ecology and Environmental Management (ITEEM) effective immediately until December 31, 2020 or unless sooner revoked or terminated by higher authorities.

As Director, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULINA.

President

Dr. Marlito Jose M. Bande CC:

> OVPAA **OVPAF**

OVPPRGAS

OVPREI

OVPSAS

OUS

Deans

Directors

ODF/Budget

ODAHRD/PRPEO

ITEEM

IASO

Accounting

COA

Cash

Registrar

Records

File