



19 August 2020

**MEMORANDUM NO. 406**  
Series of 2020

**T O: Dr. Eliza D. Espinosa**  
**R E: Designation as Director, ITEEM**

In view of the resignation of the incumbent and by virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Director of the Institute of Tropical Ecology and Environmental Management (ITEEM) effective immediately until December 31, 2020 or unless sooner revoked or terminated by higher authorities.

As Director, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**EDGARDO E. TULINO**  
President

cc: Dr. Marlito Jose M. Bande  
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OVPAF  
OVPPRGAS  
OVPREI  
OVPSAS  
OUS  
Deans  
Directors  
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ODAHRD/PRPEO  
ITEEM  
IASO  
Accounting  
COA  
Cash  
Registrar  
Records  
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