

VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte

Office of the President

April 27, 1999

MEMORANDUM NO. 38
Series of 1999

T O: All Department Heads and Center Directors
R E: 1999 Search for Outstanding Public Officials and Employees

The Civil Service Commission is inviting all SUCs to join the Search for the following awards:

1. Presidential Lingkod Bayan Award for consistent dedicated performance exemplifying the best in any of the profession or occupation resulting in the successful implementation of an idea or performance which is of significant effect to the public or principally affects national interest, security and patrimony;
2. CSC Pag-asa Award to a group or team who has demonstrated outstanding teamwork and cooperation which resulted in the successful achievement of its goals and greatly improved the delivery of public service, effected economy in operation, improved working condition or otherwise benefited the government;
3. Dangal Ng Bayan Award to an official or employee in the government who have demonstrated exemplary service and behavior on the basis of their observance of one or more of the following name: commitment to public service, professionalism, justness and sincerity, political neutrality, responsiveness to the public, nationalism, commitment to democracy and simple living.

Requirements for Nominations:

1. Lingkod Bayan and Pag-asa Awards
 - a) Duly accomplished nomination form
 - b) Personal Data Sheet

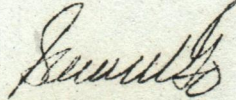
- c) Certification of Performance Ratings for 2 rating periods. For the Pag-asa Award, a certification that the accomplishment of the group was approved and implemented.
- d) Certification that the nominee has not been found guilty of any criminal offense involving moral turpitude and/or administrative offense or he has no pending case.
- e) NBI clearance
- f) 5cm x 5cm photo with name written at the bottom side of the picture

2. Dangal ng Bayan Award

- a) Duly accomplished nomination form
- b) Personal Data Sheet
- c) Certification on nominee's
 - c.1 Length of government service
 - c.2 Latest salary received
 - c.3 Record of criminal and/or administrative offense or pending case, if any. If none, state so.
- d) Clippings, citations, publications, pictures, if any, to support the nomination.

The Civil Service Commission will accept nominations on May 15, 1999. If you have nominees please submit your nomination to the HRMDO not later than May 7, 1999 to give time to the Awards Committee to review and forward the same to the Civil Service Commission.

Please be guided accordingly.


SAMUEL S. GO
President