



VISAYAS
STATE UNIVERSITY

**OFFICE OF THE
PRESIDENT**



MEMORANDUM NO. 870

Series of 2024

TO: RF-STF IGP Project Managers

RE: IGP Project Review for CY 2023 & 2024 (Jan-Sept 2024)

FROM: DR. PROSE IVY. G YEPES
University President

DATE: October 23, 2024

Please be informed that the **University Income-Generating Project (IGP) Review for Calendar Year 2023 and January-September 2024** will take place on **November 6-7, 2024, at RDEI Break-out Room 1.**

Kindly prepare your written report in both Word and PowerPoint format, using the prescribed template available for download at the google drive:
<https://drive.google.com/drive/folders/10hevKMi8iDwjUIPpvJo-Cpc0C-yfTMoW?usp=sharing>

Please ensure that your reports and presentations are uploaded to the same Google Drive **on or before November 5, 2024.**

For the schedule of presentations, kindly refer to the program, which can also be accessed via the Google Drive.

Thank you for your usual cooperation!

OFFICE OF THE PRESIDENT

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FM-OOP-01
V05 06-06-2024

No. **24-870**