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Office of the President

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MEMORANDUM NO. 21

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T O: All Concerned

R E: Payment of Salary to Individuals Under Job Contract or Job Order

Sec. 6 of CSC MC No. 24, s. 2002 which is **Clarifications on Policy Guidelines for Contract of Services** states that "As provided for in Section 6 of MC No. 17 s. 2002, no service shall be rendered under contract of service or job order pending its review by the CSCRO. However, in the exigency of public service or when public welfare, interest and safety requires it, the head of agency may allow the person hired to render service and receive compensation during the pendency of the contract review."

Pursuant to this memorandum, all individuals whose contract are still ^{under} ~~pending~~ review ^{by} ~~with~~ CSC are advised to process their salary.

For information and guidance.

for:  **PACIENCIA P. MILAN**
President *orc 2/1/05*