



Visayas State University

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Office of the President

06 March 2012

MEMORANDUM CIRCULAR NO. 13
Series of 2012

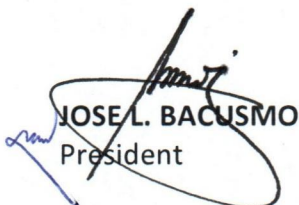
TO: All Owners of VSU Housing Units with Student-Lodgers

RE: Submission of Names of Student-Lodgers for CY 2010 and 2011

In compliance to the recommendation of the Audit Observation Memorandum from Commission on Audit-Leyte Audit Group E dated January 30, 2012 to implement the provisions of the BOR Resolution No. 25, s. 2005 (LSU Staff Housing Guidelines) and OP Memorandum Circular No. 66, s. 2000 involving the collection of the share of rental for those students lodging in the VSU Housing Units and the lease rental on the space occupied by the constructed extensions, this office would like to update the masterlist of student-lodgers in order to maximize the collection of income of the university.

In this connection and as agreed during the meeting with you last Feb. 24, 2012, you are requested to submit the names of student-lodgers of your housing units using the attached form. Please return the filled-up form to the Office of the President on or before March 9, 2012.

For your compliance.


JOSE L. BACUSMO
President

List of Student-Boarders at VSU Housing Units
CY 2011

Name of Landlady/Landlord: _____

Address: _____

No.	Name of Boarders	Course & Year	Period covered <i>(please tick appropriate box)</i>												Monthly Rental
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
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2															
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Note: Please use additional sheet, if needed.

List of Student-Boarders at VSU Housing Units
CY 2010

Name of Landlady/Landlord: _____

Address: _____

No.	Name of Boarders	Course & Year	Period covered <i>(please tick appropriate box)</i>												Monthly Rental
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
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Note: Please use additional sheet, if needed.

OP Memorandum Circular No. 13, Series of 2012

1. Dr. Dolores L. Alcober
2. Dr. Lotis M. Balala
3. Dr. Nelen P. Lambert
4. Engr. Celso F. Gumaod
5. Dr. Pastor P. Garcia
6. Mr. Cesar Mendiola
7. Mr. Edieser Noriel
8. Mr. Ismael F. Laplana, Jr.
9. Mr. Jaime M. Lasquites
10. Mr. Silvestre B. Cagande
11. Mr. Venerando B. Jose
12. Mrs. Fe Elorcha
13. Ms. Myrna Gapasin
14. Prof. Analita A. Salabao
15. Ms. Ginas Aurea A. Villagonzalo
16. Ms. Mary Jean M. Sapan
17. Ms. Remenita J. Solis
18. Prof. Rosario A. Salas
19. Mr. Niceforo L. Suyom
20. Mr. Leonardo Goyo
21. Prof. Efren B. Saz
22. Dr. Fe Dagoy
23. Ms. Roberta Lemos
24. Prof. Nilda Amestoso
25. Mr. Rafael Mascariñas
26. Prof. Ramon Orias
27. Ms. Lolita Daquipil
28. Dr. Elwin Jay V. Yu
29. Prof. Pedro Bandala
30. Prof. Erna Sedigo
31. Mr. Fernando Montajes
32. Prof. Elsie Salamat