



17 August 2016

MEMORANDUM NO. 205
Series of 2016

T O: Ms. Ilonah Jean A. Almanzor

R E: Designation as Head, Department of Teacher Education, VSU Tolosa Campus

By virtue of the authority vested in me by the VSU Board of Regents and as recommended by the Dean of VSU-Tolosa Campus, you are hereby designated Head, Department of Teacher Education, VSU Tolosa Campus effective immediately until December 31, 2016 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULIN
President

cc: VSU-Tolosa Campus
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Directors
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